Summary minutes of the 9th Institutional Review Board Meeting in FY2022 (Expedited review)

Date & time	Monday, January 23, 2023, 14:00 – 15:00
Place	Auditorium (Hiroshima) and the 3rd Conference Room (Nagasaki)
Participants	IRB co-chairpersons: Dr. Tanabe and Ms. Shinohara IRB members: Dr. Yamada, Dr. Satoh, Dr. Sugiyama, Dr. Hida, Ms. Ogawa, Ms. Dodo, and Mr. Fuchi

< Review of research involving human subjects >

	Dept.	Study title	Review result	Summary minutes
1	Biosample Research Center	Amendment to “Establishment of Protocols for Quality Control of Blood Samples” (Tanabe *et al.*), an addendum to RP3-15 "Research Protocol for Collection and Transfer of Samples and Information by the Biosample Research Center at the Radiation Effects Research Foundation"	Approved	1. Addendum ・ Revisit the fasting time prior to blood collection (p.6) ・ In “6. Handling of Personal Information and Methods of Storage and Disposal of Samples and Information,” clearly state that data and other information will be stored within the Biosample Research Center. In addition, use the applicable term under the Personal Information Protection Law, rather than the term “anonymized” (p.10). ・ In “9. Burdens and Risks to Research Collaborators,” it should be noted that blood will be collected separately from the Adult Health Study, the Filial One Clinical Study, and the health examinations for the employees. It should also be stated that prior explanation of the study will not be given only to the staff members of the Department of Clinical Studies but will be fully explained to the physicians or nurses involved in the blood collection (p. 10). ・ As far as possible, use a uniform term for “volunteers,” “research collaborators,” and “study participants.” The same applies to “protocol for preparation and preservation” and “protocols for preparation and protocols for preservation.” 2. Explanatory document ・ The explanation of why you were selected as a research collaborator should be revised to “You have been selected as a collaborator because you voluntarily offered to cooperate in this study after reading the mail sent to all staff members or seeing a posting on the RERF bulletin board.” (P17) 3. Informed consent ・ Revise “For this purpose, I agree to donate X mL of blood” to “In the case of 1) and 2), I agree to donate my blood.”(p.19) ・ State that the RERF will suggest the required amount of blood to be collected. (p.19)

				4. Questionnaire ・ For questions regarding smoking, revise "Have you smoked within the past week?" to "Do you smoke on a daily basis? (p.21)

Approved by confirming that the aforementioned revisions have duly been made.

To prevent the spread of COVID-19, the IRB members at the meeting maintained sufficient distances from each other.